Sample letter of intent to join Global Green and Healthy Hospitals

Please delete all instructions highlighted in Blue or fill in names or other appropriate information highlighted in yellow

Please email to:

# [GlobalNetwork@hcwh.org](mailto:GlobalNetwork@hcwh.org)

On Organizational Letterhead.

Date

Nick Thorp

GGHH Network Director

Health Care Without Harm

Dear Mr. Thorp,

With this letter please accept [name of Organization] membership in Global Green and Healthy Hospitals as a member.

Describe your institution here. You can include the following information:

* Size
* Number and geographic distribution of members
* Location of your main office
* Your mission, and your relationship to the health sector

We understand that by joining this network we are endorsing the Global Green and Healthy Hospitals Agenda, a comprehensive framework of ten interconnected goals designed to support hospitals and health systems around the world to achieve greater sustainability and to contribute to improved public and environmental health.

Note the following three bullet points are required to be a GGHH organizational member

As members, we will:

* Publicize the Agenda through our membership and networks,
* Encourage hospitals and health systems that we work with to join the Network,
* Offer educational opportunities for members related to the Agenda goals, and
* Advocate for the health sector to adopt the Agenda’s goals;

Add more detail here in terms of how you will do this. Some organizational members take additional steps to support the adoption of the GGHH Agenda

Delete or include any of the following dot points that your organization will also commit to.

[Name of Your Organization] will also

* Facilitate information exchange and the sharing of best practices among our members.
* Provide technical support to our members to help them adopt more sustainable practices.
* Aggregate information regarding the progress towards the GGHH Agenda goals our members make.
* Publicize the progress our members make and the outcomes our members achieve in their bid to green their operating practices.

Once we receive a welcome letter and welcome packet from GGHH [name of Organization] will be happy to log on to GGHH Connect ([www.gghhconnect.net](http://www.gghhconnect.net)), an online social collaboration platform exclusively for GGHH members, to submit our profile information and access GGHH member tools and resources.

The main contact person at Organization who will be the direct contact for GGHH and responsible for submitting data related to the progress of sustainability projects is: This person works directly on sustainability projects and initiatives and has access to all GGHH member resources. Often this person is the Sustainability Manager, Waste Manager, Engineer, for building and infrastructure, etc. If you have questions on who would make the best contact please contact us. This person will have access to GGHH Connect and all member resources and tools.

**Main Contact Person**

Full name

Job Title

Email

Address

Telephone

We welcome you to provide the contact information of other staff members at your institution who would like to have access to GGHH member tools and resources. You may submit up to 10 additional contacts. If you are interested in more, please contact us. These people will also have access to GGHH Connect and all member resources and tools.

Another contact person/people at Organization is/are:

**Additional Contacts**

Full name

Job Title

Email

Address

Telephone

**Note**: To receive an account on the GGHH platform and be able to access all of the resources and tools available to members of the GGHH network, each contact listed in this letter will need to [fill out this short form](https://docs.google.com/forms/d/e/1FAIpQLSfmKGsYtEVTbYs-Wjvz1_IzKVWqH9KlolznbJTdwFXMKHoowg/viewform) to [verify](https://docs.google.com/forms/d/e/1FAIpQLSfmKGsYtEVTbYs-Wjvz1_IzKVWqH9KlolznbJTdwFXMKHoowg/viewform) their information and agree to the Health Care Without Harm [terms of use](https://noharm-uscanada.org/terms-of-use) and [privacy policy](https://noharm-uscanada.org/content/us-canada/privacy-policy). This should take no more than one minute of your time. Please have each contact complete this form before sending in this letter.

Lastly, I understand there are some necessary limitations on membership and that membership in GGHH does not bestow any sort of certification of my hospital as "green" and should not be used imply certification.  I understand members may identify themselves as members of GGHH but may not speak on behalf of Global Green and Healthy Hospitals, describe themselves as representatives of GGHH, or use the logo on their official materials for purposes other than identifying themselves as members of the Network without prior consent of the GGHH secretariat.

We look forward to working with Global Green and Healthy Hospitals to share best practices and help build a health sector that promotes global environmental and public health.

Sincerely,

XXXXXX (Include digital signature)

Name

Title

The letter has to be signed by your organization’s Director or by someone else with the authority to make a commitment to implement the GGHH Agenda.