Sample letter of intent to join Global Green and Healthy Hospitals

Please delete all instructions highlighted in Blue. Please fill in all yellow highlighted areas.

Please email to:

[GlobalNetwork@hcwh.org](mailto:GlobalNetwork@hcwh.org)

On Health Care Facility letterhead or logo.

Date

Nick Thorp

GGHH Network Director

Health Care Without Harm

Dear Mr. Thorp,

With this letter please accept [Name of health care facility] membership in Global Green and Healthy Hospitals as a member.

Describe your institution here. You can include the following information:

* Size,
* Location
* Public or private
* Number of beds,
* Type of facility

We understand that by joining this network we are endorsing the Global Green and Healthy Hospitals Agenda, a comprehensive framework of ten interconnected goals designed to support hospitals and health systems around the world to achieve greater sustainability and to contribute to improved public and environmental health.

By joining we commit to working towards at least two of the Agenda Goals. The goals that [Name of Health Care Facility] is committing to as a member of GGHH are: Goal X and Goal Y (if more than two goals please list others.)

In the coming year we hope to achieve XXXXX.

We have already achieved: (If your facility has already made changes to its operating practices that are in alignment with the GGHH Agenda please describe what you have already undertaken or achieved.)

Once we receive a welcome letter and welcome packet from GGHH [name of Health Care Facility] we will be happy to log on to GGHH Connect ([www.gghhconnect.net](http://www.gghhconnect.net)), an online social collaboration platform exclusively for GGHH members, to submit our profile information and access GGHH member tools and resources.

Each year, we will endeavour to update GGHH on our progress and accomplishments by submitting case studies on successful projects and sharing data via the Hippocrates Data Center.

The main contact person at Health Care Facility who will be the direct contact for GGHH and responsible for submitting data related to the progress of sustainability projects is: This person works directly on sustainability projects and initiatives and has access to all GGHH member resources. Often this person is the Sustainability Manager, Waste Manager, Engineer for building and infrastructure, etc. If you have questions on who would make the best contact please contact us. This person will have access to GGHH Connect and all member resources and tools.

**Main Contact Person**

Full name

Job Title

Email

Address

Telephone

We welcome you to provide the contact information of other staff members at your institution who would like to have access to GGHH member tools and resources. You may submit up to 10 additional contacts. If you are interested in more, please contact us. These people will also have access to GGHH Connect and all member resources and tools.

Another contact person/people at Health Care Facility is/are:

**Additional Contacts**

Full name

Job Title

Email

Address

Telephone

**Note**: To receive an account on the GGHH platform and be able to access all of the resources and tools available to members of the GGHH network, each contact listed in this letter will need to [fill out this short form](https://docs.google.com/forms/d/e/1FAIpQLSfmKGsYtEVTbYs-Wjvz1_IzKVWqH9KlolznbJTdwFXMKHoowg/viewform) to [verify](https://docs.google.com/forms/d/e/1FAIpQLSfmKGsYtEVTbYs-Wjvz1_IzKVWqH9KlolznbJTdwFXMKHoowg/viewform) their information and agree to the Health Care Without Harm [terms of use](https://noharm-uscanada.org/terms-of-use) and [privacy policy](https://noharm-uscanada.org/content/us-canada/privacy-policy). This should take no more than one minute of your time. Please have each contact complete this form before sending in this letter.

Lastly, I understand there are some necessary limitations on membership and that membership in GGHH does not bestow any sort of certification of my hospital as "green" and should not be used imply certification.  I understand members may identify themselves as members of GGHH but may not speak on behalf of Global Green and Healthy Hospitals, describe themselves as representatives of GGHH, or use the logo on their official materials for purposes other than identifying themselves as members of the Network without prior consent of the GGHH secretariat.

We look forward to working with Global Green and Healthy Hospitals to share best practices and help build a health sector that promotes global environmental and public health.

Sincerely,

XXXXXX (Include digital signature)

Name

Title

The letter has to be signed by your organization’s Director or by someone else with the authority to make a commitment to implement the GGHH Agenda goals.